



CIVIL PROCESS INFORMATION SHEET

Information on this sheet is confidential and will be used for official purposes only



DEFENDANT / RESPONDENT Information

(* Required information for Protection Orders and Disorderly Conduct Restraining Orders)

*Last Name: *First Name: *Middle Name: Also Known As:

*Date of Birth:	Social Security Number:	*Sex:	*Race	*Height:	*Weight	*Eyes	*Hair
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Other Identifying Characteristics (ie: Glasses, Hair Length, Beard, Mustache, Tattoos, etc.)

Address: (Street, City, State) Home Phone: Cell Phone:

Alternate Address: (Street, City, State) Alternate Phone:

Place of Employment: Work Phone:

Vehicle Color: Vehicle Year: Vehicle Make: Vehicle Model: License Plate: (State & Number)

CAUTION INFORMATION

Known to Possess Firearms ☐ NO ☐ YES (If "YES", indicate type of firearm and number of each)
Pistol Rifle Shotgun Other

Known to Possess a N.D. Concealed Weapons Permit? ☐ NO ☐ YES

Known to be Violent to Other Persons? ☐ NO ☐ YES (If "YES", explain)

PLAINTIFF / PETITIONER Information

*Last Name: *First Name: *Middle Name: *Date of Birth: *Race

Address: (Street, City, State) Home Phone: Cell Phone:

Place of Employment: Work Phone:

Is their immediate notification to be made upon completion of service? ☐ NO ☐ YES

If "Yes" what phone number is to be called for notification:

PROTECTION ORDER / DISORDERLY CONDUCT RESTRAINING ORDER INFORMATION (THIS SECTION FOR LAW ENFORCEMENT USE ONLY)

Copies of this order sent to other Agencies ☐ NO ☐ YES (If "YES", who?)

Respondent to be excluded from his dwelling? ☐ NO ☐ YES

Items to be seized? ☐ NO ☐ YES

CWIS / NCIC number:

NOTES: